

**Arbitration Guidelines for the Journal *Salus***

The Editorial Board will verify whether the manuscript complies with the *Instructions to the Authors* contained in the journal's General Policies.

The Editorial Board will keep confidentiality of authors and reviewers, and will appoint at least two expert reviewers for assessing the manuscript.

The Editorial Board will establish the guidelines for assessing journal articles. Thus, the appointed reviewers should take into account the following aspects:

- Importance of the topic studied.
- Originality.
- Methodological approach or design.
- Accurate and clearly presented results.
- Pertinent discussion.
- Conclusions in agreement with the purpose of the research.
- Proper organization.
- Presentation guidelines in accordance with the journal's General Policies
- Title stating the purpose of the study.
- Length of the article.
- Current, pertinent bibliographic references using Vancouver guidelines for citations.

The reviewer recommendations on the paper may be one of the following:

- Publication with no changes
- Publication with minor changes
- Publication with major changes
- Publication not recommended.

**DUTIES OF REVIEWERS**

- To be acquainted with the Editorial Policies, and publication guidelines and requirements of the journal.
- To thoroughly review the content and form of all manuscripts submitted for assessment.
- To suggest needed changes or remarks, based on his/her professional expertise, and in agreement with the journal's General Policies, and to forward them to the Editorial Board in a written communication, attaching the assessment sheet of the paper.
- To ensure that manuscripts submitted for assessment comply with ethical norms.
- To comply with the time period established by the journal for assessing papers (one month from the date of reception).
- To notify promptly of any possible delays in the assessment of papers.
- To keep confidentiality.